



Flathead City-County Health Department

1035 1st Ave. West Kalispell, MT 59901

(406)-751-8130

Email: ehealth@flathead.mt.gov

www.flatheadhealth.org

Community Health Services
406-751-8110 FAX 866-380-1740
Environmental Health Services
406-751-8130 FAX 406-751-8131
Flathead Family Planning
406-751-8150 FAX 855-931-9091
Population Health Services
406-751-8101 FAX 406-758-2497
WIC Services
406-751-8170 FAX 406-751-8171
Animal Shelter
406-752-1310 FAX 406-752-1546

Retail Food/Beverage Catering Addendum



Office use only	#	Item (explain in detail)	Y	N	NA
	1	Will food be prepared for off-site service (not including delivery only) at events such as weddings, graduation parties, business meeting, etc.? NOTE: Serving food to the general public at events such as a farmers market or art in the park does not constitute catering – this activity must be separately licensed as either a mobile or temporary food operation. If no, this addendum does not need to be completed.	<input type="checkbox"/>	<input type="checkbox"/>	
	2	Have you included a catering menu with our application? A catering menu will be required before a catering endorsement can be approved.	<input type="checkbox"/>		
	3	What equipment will be used to store food while in transit to the service location? _____			
	4	What time/temperature controls will be in place for food in transit and during service? <input type="checkbox"/> time control (attach a written time control procedure), <u>OR</u> <input type="checkbox"/> temperature control (list all hot and cold holding equipment to be used) _____			
	5	How will hand washing be accomplished at the service site – consider events that may not have sinks where service takes place (describe hand washing equipment)? _____			
	6	What steps will be taken to ensure that clean and sanitized dishes and utensils are used throughout service at the event (i.e. What if events last longer than 4 hours? What if a serving utensil is dropped on the floor? etc.)? _____			

Providing quality public health services to ensure the conditions for a healthy community.

